

General Senate Meeting

Agenda: October 8, 2025
Lowman Student Center 230
1:30 – 2:30 PM

Call to order – Zacj Bellot – call to order at 1:33pm

Approval of Minutes – Katy Pelton (Secretary)

- Motioned by Leslie Nixon
- Second by Micha Boyd
- Approved

Treasurer's Report –Victoria Kirkland (Treasurer)

- Friends of Account- \$5,480.57
- O&M – 10,051.77
- E-Board-\$5,500
- Development- \$250
- News- \$600
- Events- \$3,701.77 (In Kind \$1250)
- PDC- \$10,500

President's Report – Zacj Bellot

- September meeting with Dr. White
 - Merit discussion
 - Dr White would like Staff Senate to encourage balance between representation of exempt and non-exempt staff
 - Next meeting is 10/9/2025

Committee Chairs Reports

- **News & Networking** –Lidia Brown & Mikah Boyd
 - Working on Professional Development Conference (PDC) graphic
 - 10/15 – Spooktacular Event
 - 10/29 – Reminder about Spooktacular
 - Website update with new graphic
 - Spotlight on Staff – October person to be awarded soon
 - Website – need to rethink the banner because it was made for portrait and not landscape mode; graphic will be the banner and staff senate photo will be in the background.
- **Nominations & Elections** – Emily Figueroa
 - No update until/unless bylaw changes are made
- **Staff Affairs** – Breanna Soqui & Adrienne Luera
 - Employee Concern updates
 - All concerns that are brought forward will be put on the website.

- Request for ADA ramp between Evans and Thomas from University Ave to Admin building; Facilities Management is engaging an architect to investigate the area and provide a response; TBD on when the architect will be on campus
 - Graduation ticket set aside for staff members (all employees)
 - If interested in attending, reach out to Richard Rodriguez in the Registrars Office.
 - Parking – Zone 1 E6 lot is more full than normal. Reached out to UPD. UPD noted a 7% increase in Zone 1 permits, Parking Management is short staffed and enforcement of parking permits has been challenging.
 - Parking – Requesting designated lots for faculty and staff. Per SHSU Parking – Zone 1 is primarily limited to faculty and staff. There are some exceptions for GA staff.
 - Parking – lot behind Student Health Center is still shut down – 10 spots that are not able to be used and are still fenced off – when will those be opened up? People are also parking in spots reserved for students who have appointments and park in spaces/areas that are not actual parking spots.
 - Katy Pelton was able to state that the blocked spots will be offline for a few more months while the roof work is being finished.
 - Parking – Zacj advised that perhaps a lengthier conversation with SHSU Parking can be had.
- **Staff Development** –Michelle Meers & Angela Buckner
 - **9/30/2025 Hot Topic (Hazing)** – 75 attendees
 - **PDC**
 - Speakers: Dean Edmonson & Victoria White
 - Theme: Find Your Shine, Cultivating Joy in Journey
 - Working on email for workshop/program submissions
 - **Special Events** – Megan Hobbs-Barrett & Yolanda Jamison
 - 10/31/2025 – Spooktacular Breakfast
 - Costume Contest
 - Pumpkin Carving
 - 12/11/2025 2-4pm: Winter Mixer with cocoa and special guests

Old Business: Updates, Discussion/Action Items

New Business: Updates, Discussion/Action Items

- Happy upcoming birthday to:
 - Shannon Atnip – 10/25
 - Susan Floyd – 10/22
 - Talrah Christie – November
 - Yolanda Jamison – 11/5
 - Alaura Goad – 11/6
 - Kathleen Gilbert – 11/10
 - Edi Alvarenga – 11/11
 - Edgard Sanchez – 11/17

- Proposed Bylaw Changes
 - Motion to suspend the rule that we have to have bylaw revisions at least 10 days prior so that we can discuss changes today
 - Yolanda second motion
 - Vote – majority vote – motion approved
 - Discussion
 - Article III, Section 2 - Division Representation
 - Currently the number of representatives is a range and is not an equitable distribution based on actual numbers of the division employees
 - Recommended change:
 - True percentage – report from HR with employee numbers; seats count would be based on percentage;
 - divisions that have less than 100 employees would be combined into an “adjusted division”
 - Broken down into
 - required seats – minimum would be available seats/50
 - Flexible seats would all any vacant seats to be filled by any division should the initial decision not have enough interested employees to fill available seats. This will eliminate the need for VPs to designate someone in the event there is a vacancies
 - Membership – Section 2 - #5 – because the math is not even, this gives Staff Senate Executive Board the flexibility to add one seat to round the number to 80.
 - Active staff senate member (change in divisions) – if a change happens that person would be a flexible seat
 - Motion to approve bylaw changes made by Tori Kirkland
 - Vote – majority vote – motion approved
 - Name change for News & Networking
 - Move to Marketing & Communication
 - Second by Shelly Adkins
 - Vote – majority vote – motion approved
 - Article IV – Section 1 – Proposal to Amend
 - Section added that Executive Board could propose and approve grammatical changes and University branding changes. Executive Board would then update general Staff Senate
 - Change from 10 calendar days to five business days so that we can review and vote on items within a one calendar week period
 - Move to adjust bylaws as stated above
 - Second Micha Boyd
 - Vote – majority vote – motion approved

Department/Campus Announcements

- 10/27, 11-12:30 – Purple Out Day in support of Domestic Violence Awareness month

- Teams Bre Soqui is you would like a purple ribbon
- Windows 11 cutoff is 10/15/2025
- Ombudsmen for SHSU would like to speak to staff senate. Yolanda will give her information about scheduling with Executive Board about coming to a general meeting.
- Trailblazer Program is looking for mentors for the First Generation students.
- FAFSA opened 10/1 - **encourage** students to complete this and the Scholarships for Kats application.
- KatKlub Faculty & Staff Nights – next one is on 10/13/2025 – engagement points

Upcoming Events

- 10/27, 11-12:30, Plaza – Purple Out Day in support of Domestic Violence Awareness month
- 10/31/2025, 8am-10am, LSC Orange Ballroom, Spooktacular
- 11/5/2025, 1:30pm-2:30pm: Staff Senate Executive Board Meeting
- 11/12/2025, 1:30pm-2:30pm: Staff Senate General meeting
- 12/11/2025 2-4pm: Winter Mixer with cocoa and special guests

Call for Adjournment – Zacj Bellot (President) – adjourned at 2:20pm